



Company Registration No: 52947620K  
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[www.kidsfantasyparties.com](http://www.kidsfantasyparties.com)

## Entertainment Booking Form 2010

Clients Name:			
Residential Address:			
Home Tel:	Hp:	Email:	
Birthday Child's Name:		Age:	D.O.B:
Party Date:	Party Venue:		
<b>Entertainment Time Slot</b> from: _____ to: _____	<b>Decorations / Equipment Time Slot</b> Ready by: _____ Take down at: (*) _____	Keys/Room avail at: _____	Hand back room by: _____
Theme:		Entertainers Costume:	
Approximate number of children: (*)		Age range:	No. of Girls/Boys:
How did you find out about us?		Or where did you see our advert?	
Packages			
<b>Cameo Appearance Package (30 minutes) @ \$200.00</b>			\$
<b>Basic Package (1 hr) @ \$400.00 (*)</b>			\$
<b>Standard Package (1½ hrs) @ \$450.00 (*)</b> (exchange crafts for giant bubbles add on \$50.00)			\$
<b>Deluxe Package (2hrs) @ \$500.00 (*)</b> (exchange crafts for giant bubbles add on \$50.00)			\$
• 2nd Costumed Character or Games Master @ \$250.00			\$
• (*) 30 or more kids a minimum charge @\$50.00 will be incurred			\$
<b>Story Telling Princess or Music Maker Party (45 mins) @ \$300.00 (*) max 15 kids</b>			\$
<b>Giant Bubble Party (45 mins) @ \$300.00 (*) max 20 kids</b>			\$
for Story Telling Princess / Music Maker – 15 or more kids assistant require @ \$50.00			\$
for Giant Bubble Parties - every additional 5 kids (or part thereof) @ \$25.00			\$
<b>MAGIC BUBBLE SHOW (45 mins) @ \$400.00 / \$450.00</b> (dry ice bubbles) <b>Time Slot:</b>			\$
<b>Balloon Twister @ \$150.00 for first hr - \$50.00 for additional 30 mins</b> <b>Time Slot:</b>			\$
<b>Caricaturist @ \$200.00 for first hr - \$75.00 for additional 30 mins</b> <b>Time Slot:</b>			\$
<b>Face Painter @ \$130.00 for first hr - \$40.00 for additional 30 mins</b> <b>Time Slot:</b>			\$
<b>Glitter Tattoo Artist / Nail Artist @ \$150.00 for first hr</b> <b>Time Slot:</b>			\$
<b>HIRE OF DECORATIONS (inc 30 non-helium balloons) @ \$200.00</b> (requires 2 hours to install)			\$
o Void Deck / Ballroom / Tentage / Combined Decorations – mix 2 full themes together			\$
o @ \$300.00 (inc 40 non-helium balloons) (requires 3 hours to install)			\$
<b>Helium Balloons – metallic/pearl @ \$1.40 ea</b> (inc metallic ribbon) x balloons =			\$
Plus Delivery Fee of \$25.00 (fee waived if booking tables & stools)			\$
<b>Disco Equipment with decoration package only (if not with décor a \$50.00 delivery fee will apply)</b>			\$
• Spinning Disco Ball with Pin Spot Light on stand @ \$50.00			\$
• Kaleidoscope Disco Light @ \$50.00			\$
• Snow Machine - @ \$150.00 (inc liquid for approx 1hrs usage)			\$
<b>With decoration package or during entertainment time slot (no delivery fee)</b>			\$
• Bubble Machine (approx 1 hour continuous usage) @ \$50.00			\$
• (Additional liquid for bubble machine @ \$25.00 per hour)			\$
• Smoke Machine (1 hour usage) @ \$50.00 (Additional liquid for smoke machine @ \$25.00 per hour)			\$
<b>Tables &amp; Stools</b> 1 Set = 1x 3ft round Table with 6 Stools @ \$34.00 for 4 hours _____ sets x \$34.00			\$
plus Delivery charge @ \$50.00			\$
additional stools @ \$4.00 each _____ additional stools x \$4.00			\$
<b>(*) Late Tear Down of decorations/collection of equipment after 8pm @ \$15.00 per hour or part thereof</b>			\$
• <b>Standard Party bags @ \$4.00 per bag</b> (fabric bag w. sweets, jellies & party poppers)			x bags= \$
• <b>Deluxe Party bags @ \$6.00 per bag</b> (fabric bag w. sweets, jellies, party poppers & toys)			x bags= \$
<b>Hire of i-pod nano &amp; speaker system (during entertainment) @ \$50.00</b>			\$
<i>(please indicate package choice)</i>			<b>Total Fee</b>
			\$
			<b>Deposit</b>
			\$200.00
			<b>Balance</b>
			\$

Payment Details:- ATM, Internet Transfer or crossed cheque into either:  
 OCBC Acc No: 666-324181-001, acc name: 'Fantasy Parties', or  
 DBS Auto Save Acc No. 063-008308-9, acc name: 'Caroline Cornelius-Jones'  
 (please email, phone or sms us the transaction date & time)

To help your party run more smoothly, please provide us with the following:-

1. Games Area
  - Please have a cleared area for games at least 3-5m square.
  - For outdoor parties, please also provide a cover area for games, just in case of rain or very hot weather.
2. CD player/sound system.
  - **Please provide a CD player for our use, or hire our i-pod nano & speaker system**
  - Please arrange for this to be close to the games area, not hidden in a corner with difficult access
  - If this is at a club, please arrange for a cordless microphone too.
  - For out door parties we'll need a power point.
3. Tables & chairs
  - Please provide 2-3 tables for the craft activities (alternatively children can sit on the floor)
  - Please place these to one side of the games area, or another area/room close by
  - These can be low or regular sized tables
  - These can be cleared after the 1<sup>st</sup> half hour, to double-up as eating tables.
4. Time Lines
  - Cameo Appearance Package (30 minutes)** – meet & greet, photo session & cake cutting only
  - Basic Package (1 hr)** – 1 hour of games only, including Cake Cutting in the last 10 minutes
  - Standard Package (1.5 hrs)**
    - 30 minutes of craft activities, followed by 1 hour of games, including Cake Cutting in the last 10 minutes
  - Deluxe Package (2 hrs)**
    - 30 minutes of craft activities - 30/40 mins of games - 15/10mins for snack/food break - 30 mins of more games
    - 10 mins for Cake Cutting
  - Story Telling / music Maker Package (45 mins)**
    - 15 minutes of craft activities - 20 mins of Interactive Story Telling or Interactive Music Stories & Rhythm Activities
    - 10 mins for Cake Cutting
5. Swimming Parties, Survivor/ Fear Factor Parties
  - Please advise children to bring their swimming costumes, towels and goggles
  - Or wear old clothes & slippers
  - We require a power point for the electric pump to blow up the inflatable pool equipment.
    - We entertain for a continuous period; any breaks are included in that time slot.
    - If you require us to entertain for a longer period, please advise us so we can let you know the additional fee.
    - If your venue is a Club that requires a guest list for security reasons, please include our names too.
6. **Decorations Package** – 1.5hrs-2 hrs to install (including 30 colour non helium balloons) & 30-45 minute to take down at the end
  - Please note that all our decorations need to be fixed to walls or tied to columns, railing, pillars etc, as none are free standing.
  - We use masking tape, blue tack, pins/safety pins and/or string to fix decorations.
  - Please note that we cannot guarantee fixing of decoration on outside walls due to the humidity.
  - We can install hooks, but take no responsibility for their removal.
  - We can use carpet tape (cloth tape) to help hold on damp walls or in humid conditions if regular tape isn't strong enough, however we will take no responsibility if the tape damages any surface.
  - We require a power point for our electric balloon pump
  - **Please provide us with a ladder tall enough to install your decorations and equipment.**
7. Outdoor Venues
  - Please note that paper or card decorations can not be use outside and only posters that have been hot laminated may be use.
  - We cannot substitute any card items with others – so this might reduce the number of your decorations.
  - The charge for any items damaged by water will be deducted from the deposit.
8. Disco Equipment
  - Operating demonstration will be given
  - All equipment to be operated by adults ONLY
  - No children may touch or play with equipment

### Terms & Conditions:

1. **To confirm our services please fill in and return this booking form together with the deposit.**
2. **This constitutes acceptance of our terms & conditions and forms a binding contract.**
3. **Payment**
  - **Payment is to be made out to 'FANTASY PARTIES'**
  - **Payment shall be made on the following terms.**

DEPOSIT : To confirmed & secure our services a non refundable deposit of **\$200.00** is to be paid to 'Fantasy Parties'.  
BALANCE: The balance is to be paid on the day of the event. If not, late payment charges will apply.  
LATE PAYMENT CHARGES: Later payment charges of \$50.00 per week may be applied if payment is late.  
CANCELLATION : In the event of cancellation the deposit may be forfeited.

Entertaining your kids so you don't have to!